At the end of **March** and **August** each year Flinders University Sport affiliated clubs are required to submit the following documents via the online club administration tab (<http://www.onesportandfitness.com.au/club-administration>) as a part of round 1 & 2 of SSAF Grant Funding.

* Grant Application.
* Membership List.
* Annual Report.
* Financial Report.
* Risk Management Process.
* Member Protection Policy.
* Pavilion User Agreement (If applicable).
* Club Constitution (If we don’t already have).

**This document and supporting evidence only** for each selection must be submitted on the **15th of December** each year via the club administration tab mentioned above.

***PLEASE NOTE: Do not resubmit the above 8 items. If these items have already been submitted in March and August earlier in the year there is no need to resubmit, unless using it as evidence (e.g. membership list for membership numbers).***

**POINTS-BASED INCENTIVE SYSTEM**

***(Highlight the option that applies to your club)***

|  |  |  |
| --- | --- | --- |
| **Affiliation Documents Submitted On Time** | No | (0 Points) |
| **NOTES** |
|  | Yes | (1 Point) |
| **Participation in O’Week** | No | (0 Points) |
| **NOTES** |
|  | Yes | (3 Points) |
| **Participation in Clubs in the Hub** | No | (0 Points) |
| **NOTES** |
|  | Yes | (1 Point) |
| **Student Membership Ratio** | Less than 50% Students. | (0 Points) |
| **NOTES** |
| More than 50% Students (including Alumni). | (2 Points) |
|  | More than 50% Students (not including Alumni). | (5 Points) |
| More than 75% Students. | (7 Points) |
| **Total Number of Members** | Less than 25 Members. | (1 Point) |
| **NOTES** |
| Greater than 25 Members. | (2 Points) |
| Greater than 50 Members. | (3 Points) |
| Greater than 75 Members. | (4 Points) |
| **Entered into a Competition** | No. | (0 Points) |
| **NOTES** |
| Yes. | (1 Point) |
|  | Yes and made the finals. | (2 Points) |
| Yes and won the premiership. | (3 Points) |
| **AUS Nationals/External Competition Participation** | No. | (0 Points) |
| **NOTES** |
| Yes. | (2 Points) |
|  |
| Yes and won a medal. | (3 Points) |
| **Attendance at Club Development Seminar** | No | (0 Points) |
| **NOTES** |
|  | Yes | (1 Point) |
| **Attendance at Club Delegate Meetings** | No | (0 Points) |
| **NOTES** |
| Yes | (1 Point) |
|  |
| **Attendance at Flinders University Sports Awards** | No | (0 Points) |
| **NOTES** |
| Yes | (1 Point) |

Points Total (Accumulated)

**POINTS-BASED PURCHASES**

***(Highlight the option that applies to your club)***

|  |  |  |
| --- | --- | --- |
| **SSAF Grant Funding Accessibility** | Up to $2000 | **(5 Points)** |
| More than $2000 | **(10 Points)** |
| More than $3500 | **(15 Points)** |
| **Facility Accessibility** | Up to 2 Hours Per Week. | **(3 Points)** |
| Up to 4 Hours Per Week. | **(6 Points)** |
| Up to 6 Hours Per Week | **(9 Points)** |
| **AUS Nationals or Competition Assistance** | Up to $1000 | **(3 Points)** |
| More than $1000 | **(6 Points)** |

Points Total (Expended)

**ADDITIONAL POINT EXPENDITURE (ONLY IF NECESSARY)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Extra Preseason Facility Access Time** | Once Per Week | **(3 Points)** | Twice Per Week | **(6 Points)** |
| **Extra Marketing Assistance** | Low Level | **(3 Points)** | High Level | **(6 Points)** |
| **Strength & Conditioning Program** | **(4 Points)** | | | |

***(Highlight the option that applies to your club)***

**FACILITY ACCESS**

Please list your desired timeslot, day of the week and facility desired for the upcoming year:

Club Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed (Club Committee Representative): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed (Sport & Club Development Officer): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_